

EMPLOYMENT OPPORTUNITIES AT KAMNOETVIDYA SCIENCE ACADEMY

PTT Group, the largest energy and petrochemical conglomerate in Thailand (www.pttplc.com) and one of the top 100 companies in the world, is fully committed in supporting Thailand to achieve self-reliance in science and technology through quality human resources.

With that in mind, the Power of Learning Foundation was established as a licensed authority to institute a science high school dedicated to this mission. Kamnoetvidya Science Academy (KVIS) accepted its first batch of 72 students in May 2015. Today, the academy's enrolment is at a total of 216 students, offering a specialized curriculum to students from Grade 10 – 12.

The principal aim of KVIS is to nurture students who are gifted in mathematics and science to reach their full potential, ultimately, to contribute to the country's competitiveness as researchers, inventors and innovators. In line with the 21st century needs, these talented students undergo an education in English at the academy. The aim is to prepare and equip them with the ability to access global knowledge, to communicate with confidence, and to actively engage and collaborate with like-minded youth, both at local and international levels.

The academy is situated in a research and educational park, in Wangchan Valley, Rayong. The province is located in the eastern part of Thailand, approximately 150 kilometers from the capital, Bangkok. Situated amid lush and hilly green surroundings of tropical fruit trees, oil palms, and rubber plantations, the eco-peaceful atmosphere provides a highly-conducive learning environment and quality lifestyle to both students and teachers.

This upcoming semester, as part of its continuous expansion, the academy is seeking qualified staff with English proficiency equivalent to that of native speakers for the following positions:

- Female Residence Hall/Floor Master (foreigner) 2 positions

General Qualifications

Applicants for the position should possess or meet the following requirements:

1. Be able to work full-time and reside at the school's residence hall on campus.
2. Be committed to duties as a Residence Hall/Floor Master; possess good personality and characteristics.
3. Be committed to promoting quality education for gifted individuals in mathematics and science. Possess good knowledge, understanding, and faith in KVIS's ideology and goals of the school and students' development.

Educational Qualifications and Requirements

1. Female
2. Bachelor's Degree, or Postgraduate Diploma or Master's Degree in any fields, or equivalent; majoring in Physics, Chemistry, Biology, Mathematics, Psychology, or English would be an advantage.
3. Be able to communicate in English fluently and possess good listening skills.
4. Be able to work together with foreign teachers in organizing recreational activities to develop student's English skills after school hours.
5. Experience in teaching or residing in a boarding school, or have taken care of boarding students would be an advantage,

Required and Supporting Documents

Applicants must submit the following documents via email to **damrong.p@kvis.ac.th**. In the subject line, please include the title of the position for which you are applying.

1. A letter of intention. Please include also your specific skills and abilities to perform the specific tasks on the position applied for, including expected salary and benefits.
2. Names, email addresses, and contact number(s) of two referees (preferably mobile phone numbers). It is the responsibility of the applicant to inform the persons of your nomination. We may request for Letters of Reference (LoR) at a later date.
3. A copy of national identification card/passport
4. A copy of transcript of all degrees/programs of study
5. Certified statement(s) of work experience from employer(s), if applicable
6. A copy of a curriculum vitae (CV) in English

Interview

1. Shortlisted applicants will be informed of the time and date of an interview by **October 2017**.
2. Shortlisted applicants living overseas will be interviewed online.

Terms & Conditions, Salary, and Benefits

1. The employment will be offered on a one-year contractual basis. An employee will undergo a performance assessment at least once a year.
2. The salary and benefits are designed on the basis that the offer must be sufficiently attractive and is convincing to candidates that they can work at KVIS as a dignified individual. The salary and benefits are negotiable.
3. A roundtrip economy class air ticket from the city of your residence to Thailand will be provided.
4. A medical insurance covering medical expenses throughout the employment contract will be provided.
5. An apartment within the residence hall of the academy will be available to successful candidates.
6. Work days, holidays, leave of absence and other benefits will be provided in accordance with the rules and regulations of the academy.

Duties and responsibilities are as follows:

1. Instruct, coach, advise, recommend and take good care of students to ensure a healthy state of wellbeing, safety, security and to create a family-like atmosphere.
2. Promote the atmosphere of togetherness, friendship and brotherhood/sisterhood in which students learn, share ideas, exchange attitudes and knowledge, and support one another.
3. Implement programs to develop students' learning and life skills as well as to cultivate students' personalities and manners.
4. Set up and maintain databases that contain information on individual student, including behaviors, characters, talents, and interests. Work in coordination with class advisors, guidance counsellors, psychologists, parents, and student's close friends, so that appropriate advices and consultations can be provided to students.
5. Encourage students to join club activities, do homework, conduct self-study, undertake exercises and participate in various kinds of sports.