

EMPLOYMENT OPPORTUNITIES AT KAMNOETVIDYA SCIENCE ACADEMY

PTT Group, the largest energy and petrochemical conglomerate in Thailand (www.pttplc.com) and one of the top 100 companies of the world, has a firm intention to support Thailand to achieve self-reliance on science and technology through human resource development. PTT Group has established the Power of Learning Foundation as a licensed authority to institute a science high school named Kamnoetvidya Science Academy (KVIS). The principal aim of KVIS is to nurture Thai youths who are gifted in mathematics and science to reach their full potential and to ultimately be leading researchers, inventors, and innovators for the country. To prepare Thai students for the education of the 21st century, and for students to be able to converse and collaborate internationally with full confidence, KVIS uses English as the primary medium for instruction.

KVIS is located in Wangchan District of Rayong Province in the eastern part of Thailand, approximately 150 km. from Bangkok. The academy stands on a beautiful landscape with green hills to the west and tropical fruit trees, oil palms, and rubber plantations scattered neatly around the campus. The place is peaceful and conducive to learning, and yet is not too far from the famous tourist town of Pattaya. KVIS began its first semester in May 2015.

In preparation for the school to have highly qualified teaching staff with English proficiency of native speakers, the Power of Learning Foundation and KVIS hereby call for applications to a post as follows:

- Female Residence Hall/Floor Master (Thai or foreigner) 2 positions

General Qualifications

Applicants for the position should possess or meet the following requirements:

1. Work full-time and reside at the school's residence hall on the campus.
2. Be committed to duties as a Residence Hall/Floor Master; possess good personality and characteristics.
3. Believe in education for individuals who are gifted in mathematics and science. Have good knowledge, understanding, and faith in KVIS's ideology and goals for school and student development.

Education, Qualifications and Requirements

1. Female
2. Bachelor's Degree, or Postgraduate Diploma or Master's Degree in any fields, or equivalent; majoring in Physics, Chemistry, Biology, Mathematics or English would be an advantage.
3. Be able to communicate in English fluently, especially listening and speaking. Be able to work together with foreign teachers on organizing recreational activities to develop student's English skill after school time.
4. Experience in teaching, or residing in a boarding school, or taking care of boarding students would be advantageous.

Required and Supporting Documents

Applicants must submit the following documents via email to damrong.p@kvis.ac.th. In the subject line, please include the title of the position for which you are applying.

1. A letter of intention. Please include also your specific skills and abilities to perform the specific tasks on the position applied for, including expected salary and benefits.

2. Names, email addresses, and contact number(s) of two referees (preferably mobile phone numbers). It is the responsibility of the applicant to inform the persons of your nomination. We may request for Letters of Reference (LoR) at a later date.
3. A copy of national identification card/passport
4. A copy of transcript of all degrees/programs of study
5. Certified statement(s) of work experience from employer(s), if applicable
6. A copy of a curriculum vitae (CV) in English

Interview

1. Successful applicants will be informed as to the time and date for an interview by May 2017.
2. Applicants living overseas will be interviewed online.

Terms & Conditions, Salary, and Benefits

1. The employment will be offered on a one-year contractual basis. An employee will undergo a performance assessment at least once a year.
2. The salary and benefits are designed on the basis that the offer must be sufficiently attractive and is convincing to candidates that they can work at KVIS as a dignified individual. The salary and benefits are negotiable.
3. A roundtrip economy class air ticket from the city of your residence to Thailand will be provided.
4. A medical insurance covering medical expenses throughout the employment contact will be provided.
5. An apartment within the residence hall of the academy will be available to applicants.
6. Work days, holidays, leave of absence and other benefits will be as set out in rules and regulations of the academy.

Duties and responsibilities are as the followings:

1. Instruct, coach, advise, recommend and take care of students to ensure a good state of wellbeing, safety, security and create family-like atmosphere.
2. Promote the atmosphere of togetherness, friendship and brotherhood in which students learn, exchange ideas, exchange attitudes and knowledge, and support one another.
3. Implement programs to develop students' learning and life skills as well as to cultivate students' personalities and manners.
4. Set up and maintain databases that contain information on individual student, including behaviors, characters, talents, and interests. Work in coordination with class advisors, guidance counsellors, psychologists, parents, and student's close friends, so that appropriate advices and consultations can be provided to students.
5. Encourage students to join club activities, do homework, conduct self-study, take exercises and enjoy various kinds of sports.